

# **LAVANT PARISH COUNCIL ANNUAL PARISH MEETING**

**Lavant Memorial Hall, Pook Lane, East Lavant PO18 0AH**

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To all member of Lavant Parish Council – you are hereby summoned to attend  
An Annual Parish Meeting on Tuesday 14<sup>th</sup> June 2022 at 7pm Lavant Memorial Hall, Green Room

Members of the Public and Press are welcome and encouraged to attend.

The business detailed below:

## **AGENDA**

- 1. To Elect the Parish Council Chairman for 2022/2023 and to receive a Declaration of Acceptance of Office**
- 2. Apologies from Members.**
- 3. Declarations of Interest and Dispensations Requests**
  - 3.1 To receive declarations of interest from councillors on items on the agenda**
  - 3.2 To receive written requests for dispensation for disclosable pecuniary interest**
  - 3.3 To grant any requests for dispensation as appropriate**
- 4. Public Session (this will be limited to 10 minutes)**
- 5. To Elect the Vice Chairman for 2022/23.**
- 6. To Appoint Members to Outside Bodies and Delegate Role with Responsibilities- Appendix (A)**
- 7. To receive and Approve minutes of Council meetings 12<sup>th</sup> April 2022 (*previously issued*)**
- 8. Matters arising from Previous Minutes**
- 9. Update on outstanding actions brought forward from previous meeting: -**
  - a) River Bridge Project – Cllr Aldridge
- 10. Chairmans Report**
  - a) Jubilee Celebration Summary
  - b) Sewage
  - c) Transfer of Land from Sunley / Lavant Parish Council
  - d) Operation Watershed
- 11 Goodwood Motor Circuit – Cllr T Aldridge**
- 12 Brandy Hole Copse – Cllr T Aldridge**
- 13 Fete Committee Parish Display– Cllr Goldsmith**

**14 Brief Q & A from County Councillor on his report affecting this Parish**

**15 Brief Q & A from District Councillor on his report affecting this Parish**

**16 Clerks Report & Summary of Correspondence Received**

- a) Village Green User Agreements – Lavant Players / Lavant Primary School
- b) Consultations – Action Rural / Sussex Alerts
- c) Fete Committee Road Closure cancelled
- d) Fete Committee Permission to Park Cars on the Village Green
- e) Data Protection replies required from All councillors on Cyber Security sent out 27<sup>th</sup> April 2022.1
- f) WSCC Highways reply to Parish Council Complaint Pook Lane Closure
- g) Resident concern regarding latest crash on Fordwater Road – Road Safety Group suggestion.
- h) Councillor Appointment Vacancies

**17 Finance**

**Accounts**

17.1 To receive accounts for the period ending 31<sup>st</sup> March 2022 and New Financial Year 26<sup>th</sup> April 2022 and 26<sup>th</sup> May 2022.

17.2 To note receipts and approve monthly payments for June'22.

17.3 To recommend Approval of May 2022 Bank reconciliation (*Appendix B*)

17.4 To recommend the Clerk and the Chairman of Council has verified the Bank Reconciliations

17.5 Internal Auditor Report & Clerks Comments.

17.6 Approval of Accounts for 2021/2022

17.7 Annual Governance & Accountability Return (AGAR) – to consider the return for 2021/2022  
(Previously issued)

17.7.1 Consideration of Annual Governance Statements

17.7.2. Consideration of Accounting Statements

17.8 To review the effectiveness of the Councils Internal Audit Function (*circulated within AGAR*)

17.9 Risk Assessment register – to consider approving the Risk Assessment Register for Lavant Parish Council.

**18 Governance**

- a) Financial Regulations – To amend the Model Financial Regulations in Accordance with the Financial Regulations altered by NALC excluding the EU. July 2019
- b) Standing Orders – To adopt the New Model Standing Orders Version 2 (April 2022)
- c) Code of Conduct – To readopt Model Code of Conduct in line with NALC/CDC STANDARDS COMMITTEE JAN 2021
- d) To readopt the Temporary Scheme Of Delegation Dated for the council for a further year

**19 Planning applications and delegated decisions**

SDNP

EASTMEAD – Discharge of conditions 20/00047/RES – CALLED IN

SDNP/22/01984/LIS - Valdoe House Pook Lane Lavant West Sussex PO18 0AW

**20 Items for inclusion on next agenda**

**21 Date of next Lavant Parish Council meeting 12<sup>th</sup> July 2022**

Dawn Salter  
Clerk/RFO

Date: 9<sup>th</sup> June 2022